



Student Health and Safety Plan	Plans
	Effective Date: July 1, 2019
	Board Review Date: September 24, 2019

- (1) Health and Safety Statement. Health and Safety at the Dixie Technical College (College) is undertaken in accordance with relevant institutional, industrial, governmental agency regulations and policies and procedures. This plan is intended to promote a safe, secure, healthful learning and work environment. The Plan outlines the protocol for the management of the health and safety of employees, students and guests in cases of sickness, accidents, emergency health care needs, fire safety, emergency and evacuation, security and safety on campus.
- (2) Procedures for Reporting and Investigating Accidents. If an emergency exists, the reporting person should first contact 9-1-1. After contacting 9-1-1 if necessary, all incidents on campus shall be reported to college security. College security personnel are trained in first aid, incident management and reporting. College Security is responsible for investigating and reporting on any incident. All incidents are followed-up with an Incident Report, which allows the College Safety Committee to document the incident, evaluate the response and determine if further action is needed. Incident Reports are filled out by instructors, supervisors, guests or students, and, if appropriate, college security personnel.
- (3) Distribution and Availability of Plan. This plan shall be provided to employees as part of their initial orientation, and it shall be available to students and others on the college website.
- (4) Annual Review. The college's Safety Committee shall annually review this policy and make recommendations for any changes to the Executive Team on or before July 15th of each year. Employees and students may provide input on any suggested changes by emailing the College's Chief Facilities Officer during the month of June, and those suggestions shall be reviewed by the safety committee.
- (5) Health and Safety Contact Information.

Emergency: 435-674-8408 (Director of Facilities), facilities@dixietech.edu or 911
Security Concerns: 435-674-8647 or security@dixietech.edu

- (6) Safety Committee. The Safety Committee reviews the components of the Health and Safety Plan, and the Emergency Response Procedures Plan on an annual basis. The committee will also review State Risk Management audits, Incident Reports that are filed at the College, and other safety concerns as they arise.
- (7) Instructor Responsibility. Instructors oversee safety training for students and enforcement of safety in the classroom, lab and shop areas. Instructors lead safety training during orientation, specific courses, or as safety concerns arise. Students must comply with safety training and practices.
- (8) Student Responsibility. Safety instruction is an integral part of College programs and it is the student's responsibility to adhere to institutional policy and procedures relating to student conduct and campus health and safety. Students are responsible for personal safety and the safety of others in their area of training and for immediately reporting and/or resolving any health, safety or security concerns to their instructor. Violation of these standards may result in the imposition of sanctions or discipline.

(a) Student Sickness, Accidents, or Emergency Health Care Needs

- (i) Students who are ill should avoid attending the College while displaying contagious symptoms to avoid exposing others. Students that become ill while at school should be sent home.
 - (ii) If a student is so ill that they cannot move on their own, the instructor should provide an area to rest on the floor, away from furniture; the front office should be made to contact their emergency contact for the student and arrangements made for them to be picked up.
 - (iii) If a student vomits, precautions should be taken in bodily fluid clean up. If possible, the person who vomits should clean up his/her bodily fluid.
 - (iv) Illness or accidents may require immediate attention; always err on the side of caution.
 - (v) **Dial: 911** [Location: 610 S. Tech Ridge Drive, St. George]
 - (vi) After contacting 911, if necessary, all incidents/accidents on campus shall be reported to college security. College security personnel are trained in first aid, incident management and reporting. All incidents are followed-up with an Incident Report, which allows the College Safety Committee to document the incident, evaluate the response and determine if further action is needed. Incident Reports are filled out by instructors, supervisors, guests or students, and, if appropriate, college security personnel.
- (9) Safety Resources. Program specific safety resources such as sharps disposal, Safety Data Sheets, blood borne pathogen kits, eye protection, hand protection, hearing protection, and eye wash stations are located in specific areas. Evacuation maps are posted and first aid kits and Automated External Defibrillator (A.E.D.) are available on each floor.
- (10) Victims of Sexual Assault, Domestic Violence, Dating Violence or Stalking.
- (a) Dixie Tech's policies and publications regarding the above offenses are found on the College's website.
 - (b) Institutional and community resources for a victim of such an offense includes:
 - (i) Washington County Dispatch, 435-627-4301
 - (ii) Dove Center, 435-628-0458
 - (iii) Domestic Violence Services, 435-652-2960
 - (c) The rights of a victim and the measures the college takes to ensure confidentiality are set forth in the college's policies.
 - (d) The college informs the campus community of a crime that presents a threat to the campus community through the LiveSafe App.
 - (e) The campus security office is located next to Student Services in Building A, and security personnel are available from 6:00 a.m to 1:00 a.m., Monday through Friday. The phone number for campus security is given above, and reports may also be made through the LiveSafe App.
 - (f) Students may contact law enforcement for incidents that occur off campus by contacting 9-1-1 or by calling 435-627-4301.
 - (g) There are no recognized student organizations.
- (11) The following safety improvements were completed from 2017 to 2019:

- (a) Security was improved by
 - (i) Hiring two Full-time Security Staff
 - (ii) Security on campus from 6 AM to 1 AM
 - (iii) Security coordinates with St. George Police Department on any law enforcement situations
 - (iv) Security and HR Department has access and coordinates with local resources and organizations when needed
 - (b) Sexual Assault pamphlets readily available
 - (c) Campus-wide Camera System installed
 - (d) Upgraded to a Restricted Key & Hardware system
 - (e) Electronic Door Proxy System
 - (f) Implemented and Launched LiveSafe App
 - (i) Constant access to report suspicious activity, walk with a friend
 - (ii) Constant access to Calling Security
 - (iii) Constant access to Counseling services and information for sexual assault
 - (g) Improved parking lot lighting
- (12) The following safety improvement are forthcoming from 2019 to 2021:
- (a) Gating off under stairwell storage area
 - (b) Upgrading Camera Systems
 - (c) Joining SafeUT
 - (d) Upgrading Door Access from DX system to Lenel
 - (e) Perimeter Fence being installed to secure the entire campus
 - (f) Working on sharing live camera access to local law enforcement
- (13) Annotations. See COE Check Sheets (2018), Standard 6, Nos. 11-15 and Section 53B-28-401 of the Utah Code.