



Student Retention Plan	Plans
	Effective Date: January 1, 2021
	Board Review Date: January 20, 2021

- (1) Introduction. Retention of students through to graduation is very important to Dixie Tech. The following elements including academic, financial, and personal resources are in place to assist students in completing their programs. The plan includes input from faculty and students and is evaluated on an annual basis and revised as necessary. The following retention services are in place:
- (2) Academic:
 - (a) Instructors meet regularly with students regarding academic progress and attendance. Faculty and staff identify areas of concern, and if necessary, work with students to create an improvement plan.
 - (b) If a student falls below the program progress or attendance requirements, the student may be placed on an academic discipline plan with Student Services.
- (3) Financial:
 - (a) The College has financial aid options available to qualifying students.
 - (b) The College invites students to apply for scholarship opportunities.
- (4) Personal:
 - (a) Students are provided with institutional and community resources during their new student and program orientation. Students can meet with instructors during designated office hours, or visit Student Services if additional support is needed.
 - (b) For students needing academic accommodations, an ADA Coordinator is available.
- (5) Retention Effectiveness. Students are asked to complete a Program Evaluation Survey after their program completion. This survey includes questions about their experience at the College, in their program, and with their instructor(s). Survey results are emailed on an annual basis to faculty and staff.